



Democrats of Greater Riverside

P.O. Box 213, Riverside, CA 92502

MINUTES

April Executive Board Meeting

Tuesday, 04/05/2022

6:00pm online via Zoom

✓	Freya Foley, President	✓	Jay Pflugh, Communications Chair (Acting)
✓	Sheila Kay Riley, Vice President	⊖	Vacant, Policy & Research Chair
✓	Lisa Andres, Secretary	✓	Melba Winsell, Elections Chair
✓	Marilyn Odello, Treasurer	⌚	Lisa Andres, Rules/Compliance Chair
⌚	Sheila Riley, Membership Chair	⊖	Vacant, Finance/Fundraising Chair
✓	Abel Chavez, Audit Chair [Non-Voting Chair]		

Legend: ✓ Present; ⌚ Already Counted; ⊖ Vacant Office; ✗ Absent

Ms. Foley welcomed the Executive Board and called the meeting to order at 6:14 p.m.

- I. Determination of Quorum
 - a. Membership Chair confirmed quorum.
- II. Pledge of Allegiance
- III. Approval of Agenda
 - a. Motion to approve Ms. Riley, Second by Ms. Winsell; unanimous
- IV. Approval of Executive Board Meeting Minutes from 3/08/2022
 - i. Motion to approve by Ms. Riley, Second by Ms. Winsell; unanimous
- V. President's Report – Ms. Foley
 - a. Discussion of DGR Rep to County Party
 - i. Appointment of Mr. Chavez.
 1. Ms. Riley moves, Ms. Winsell seconds; unanimous
 - b. April General Membership Meeting – Dual speakers
 - i. Riverside Mayor Patricia Lock Dawson

- 1 Discussion of Riverside civic programs and Mayor's priorities
 - ii Fauzia Rizvi, Director, WMWD Board and CADEM/RCDP Endorsed Candidate for Assembly District 63
 - 1 Discussion of campaign and office holder priorities for constituents once elected.
 - c. May General Membership Meeting
 - i All reports will be delivered to the Secretary in writing to be published to the membership prior to the meeting to reduce duration due to number of guest speakers.
 - ii Guest speakers:
 - 1 Democratic endorsed DA/judicial candidates
 - a Judge Burke Strunsky for Riverside County DA
 - b 4 judicial candidates for Riverside County seats
 - 2 Candidate for Riverside County Board of Education
 - a Eric Mooney
 - 3 The June Primary is the main election for these candidates; there will be no November runoff.
 - 4 This speaking engagement is not for endorsement; informational only.
 - 5 Ms. Winsell is the point person on speaker arrangements and will moderate questions from the audience.
 - d. Discussion of democratic midterm coalition
 - i Will focus on this after the June Primary
- VI. Vice President's Report – Ms. Riley
 - a. Discussion of delivery of notice to members who have no email or internet access/computer
- VII. Secretary's Report – Ms. Andres

- a. Submitted agendas, minutes, and written committee reports as submitted to me and delivered notice to the Executive Board and Membership of upcoming meetings.
- b. Sent two correspondence cards out.
- c. Request submission of all written /committee reports for the May meeting at least 7 days before the general membership meeting (5/12/2022) to meet the 5-day final notice deadline.

VIII. Treasurer's Report – Ms. Odello

- a. Delivered Treasurer's report which was approved as submitted.
- b. Quarterly Budget Review conducted to reflect current rate of renewals and fundraising.

IX. Committee Reports – Ms. Riley

- a. Membership Committee – Ms. Riley
 - i. Membership Drive Update
 - 1. Renewal reminders from Ms. Riley via email
 - 2. Working jointly with Communications
 - a. Plans for communication via MailChimp to unrenewed members of a “look what you’ve missed” digest.
 - b. Put “Join Now” weblink on every bit of information that goes out.
 - 3. Change paper Membership Form to add box to agree to accept electronic communications
 - b. Finance/Fundraising Committee – Vacant
 - c. Communications Committee – Joseph Pflugh, Chair (acting)
 - i. New DGR Website
 - 1. Platform has been purchased
 - 2. Website is live
 - 3. Individual office emails are available

- ii Social Media/External Comms – Ms Andres
 - 1 FB group closed permanently.
 - 2 Ms. Andres discussed the April edition of the newsletter and possible topics.
 - 3 Request that any incoming candidate communications to be distributed to members be correct/camera ready, and to remember we're volunteers.
 - d. Elections Committee – Ms. Winsell
 - i Ms. Winsell provided further discussion on May General Membership Meeting speakers as recorded under President's Report.
 - 1 Format
 - a Speakers will be provided 15 minutes each
 - ii Candidate Recruitment
 - 1 Ms. Winsell will begin sending emails to recruit
 - e. Policy and Research Committee – Vacant
 - f. Rules and Compliance Committee – Ms. Andres
 - i Sent out Notice of Vacancy for the recently vacated Policy and Research Committee Chair with enough prior notice per bylaws for April General Membership Meeting nominations.
 - ii Discussion of procedure to fill officer vacancies at next General Membership Meeting
 - iii Discussion of immediate change to bylaws regarding endorsements due to unexpected position a “no consensus” decision from CADEM and RCDP placed DGR as a club.
 - g. Audit Committee – Mr. Chavez
 - i Q1 audit complete and to be shown to the membership at the April General Membership Meeting
- X. Old Business

- a. Discussion of inventory of DGR property and materials
 - i Usable items include post cards and miscellaneous extras
 - b. DGR T-shirts
 - i Ms. Riley to get pricing on V-necks, crew necks, polos from a union shop
 - c. Review “What Are We Doing” plan in development
- XI. New Business
- XII. Agenda Development
- a. April General Membership Meeting
 - i Planned Speakers
 - 1 Mayor Patricia Locke Dawson
 - 2 AD 63 Candidate Fauzia Rizvi
 - ii Formally nominate the candidates for Policy and Research Chair and Communications Chair (formalize acting)
- XIII. Announcements – No Items
- XIV. Next Meetings:
- a. General Membership: Thursday, April 21, 2022, 7:00pm online via Zoom
 - b. Executive Board: Tuesday, May 3, 2022, 6:00pm online via Zoom
- XV. Adjournment (9:13 p.m.)

Ms. Riley moves/Ms. Winsell seconds; unanimous

Respectfully submitted,
Executive Board
Democrats of Greater Riverside



Lisa Andres, Secretary
Democrats of Greater Riverside
LA:LA